

Culture of Solidarity - EUNIC Ukraine Fund

*Partnership edition on promoting the visibility of
Ukrainian Culture in Europe*

Frequently Asked Questions

**European
Cultural
Foundation**

 **Culture of
Solidarity
Fund**
powered by the European
Cultural Foundation

 **EUNIC**
EU National Institutes
for Culture

 **GOETHE
INSTITUT**

Eligible applicants

Who is eligible to apply?

Individuals are not eligible to apply. The lead applicant must be either:

1. a full EUNIC member organization with letters of engagement from at least three (including the lead) different full EUNIC members in the local EUNIC cluster; or
2. a local partner organisation based within a Council of Europe member state with official support letters by at least three EUNIC member organisations active within the country's EUNIC cluster.

Geographic scope

What is the geographic scope of the Fund? Are UK organisations eligible for example?

The call is open to organisations based in one of the 46 **Council of Europe member states**. Organisations based in the UK are thus eligible.

Partnerships and collaborations

Do applicants need to have partners for the project to meet the criteria?

Yes. A full EUNIC member organisation as the lead applicant must have the engagement of at least two different EUNIC members in the local cluster secured. A local partner organisation must have the support of at least three EUNIC member organisation within the country's EUNIC cluster.

Is it only confirmed partnerships that can be included in the application or can I also add intended partnerships (ie: the ones I will establish once the project succeeds to get funding from you?)

Yes. Lead applicants must attach the letters of engagement or support of all involved partner organisations to the application.

I would like to refresh and expand my knowledge of Ukrainian artists and cultural work to develop my application

Here are links to some of the resources provided by the Ukrainian Institute to support applicants to this call:

Database of Ukrainian films: <https://www.ukrainefilms.com>

Catalogue 'Jazz from Ukraine': <https://ui.org.ua/wp-content/uploads/2022/08/jazz-from-ukraine.pdf>

Ukrainian Drama Translations: <https://ukrdrama.ui.org.ua/en>

Ukrainian Scores: <https://ukrainianlive.org/ukrainian-scores>

A Music Catalogue is now being updated and will be available soon.

Number of applications per organisation

May I submit more than one application?

Eligible organisations may only submit one application as the lead applicant. There is no limitation to the number of applications EUNIC member organisations endorse via formal letters or engagement/support.

Is there any limit regarding the number of approved projects from one cluster?

We do not have explicit limitations as this depends greatly on the number, quality and spread of the applications. However, we explicitly strive for a good geographic balance across the member states.

Timeline of eligible activities, grant term

Is there a timeline in which the projects should take place?

As mentioned in the call, the grant term can be up to two months, starting on 1 November 2021 and ending on 31 December 2022. Project activities may only take place within this time span.

Budget, eligible costs

Can we apply for a grant to cover 100% of the project budget? Is there a minimum percentage of own resources or co-funding necessary for the project to be eligible?

Yes, you may apply for 100% of the budget. It is not necessary for you to have your own resources or co-funding in order to be eligible for funding. That being said, a balanced budget with diversified resources can significantly improve the feasibility of the project, which is one of the main components based on which applications will be assessed.

Are travel and accommodation costs eligible?

In principle, yes, travel and accommodation costs are eligible. There are some restrictions (set forth in the German Bundesreisekostengesetz BGBl. I S. 1418) which you need to keep in mind, such as:

- only economy class (flight) or second class (train) tickets may be claimed; Domestic flights are generally not eligible for reimbursement.
- If travelling by car, reimbursement rate of 0.30 Euro/km is applicable with a maximum of 150.00 Euro per journey (both ways included);
- the cap for accommodation costs is 120 EUR/day/person (including breakfast).

Can I claim per diems (daily allowances)?

No, daily allowances are not eligible. However, catering and costs of meals (lunch, dinner) may be claimed.

Are personnel costs eligible?

In principle yes. However, the salary costs of permanent staff members of the applicant working on the supported project are not eligible.

Please also bear in mind that the total personnel costs may not exceed 25% of the requested amount.

Administration and reporting

If our proposal is selected, when will the grant be made available to use?

Selected applicants may request up to 100% of the grant at any time following the signing of the grant agreement, provided that the full amount will be spent during a period of max. 6 weeks starting from the receipt of the amount and no later than 31 December 2022. Should expenditures incur over a period longer than six weeks, grantees may request the grant in two instalments.

We recommend that grantees prepare a project management timeline that also includes a planning of expenditures.

What kind of reporting is required at the end of the grant term?

Upon the completion of the project, grantees must submit a final narrative and financial report respectively. Grantees will receive a list of guiding questions for the narrative report as well as a budget template to work with. Please note that the copies of all receipts, invoices for expenses incurred must be kept and submitted with the financial reports.